

**REALTORS® ASSOCIATION OF NORTHEAST WISCONSIN
REPORT OF LOST / STOLEN / DAMAGED LOCKBOX (iBOX)**

October 2015 Rev.

I, _____ of _____
(Broker) (Company Name)

report that iBox number _____ which I have leased from the REALTORS®
Association of Northeast Wisconsin MLS, has been **lost / stolen / damaged** (circle whichever applies).

For lost or stolen iBox I acknowledge:

1. The aforesaid iBox has been lost/stolen and despite diligent search on our part has not been located.
2. I have filed a **Police Report** for lost or stolen iBox. (See attached copy of *Police Report*)
3. To my knowledge the iBox has not been voluntarily transferred or given to any other party.
4. I have no knowledge of the whereabouts of the iBox.

For damaged iBox:

The aforesaid iBox was damaged under the following circumstances: _____

Per the signed MLS Program Agreement on file with the MLS, I agree that I will reimburse the MLS for the cost of replacing the iBox that is unaccounted for or damaged. The current (2014) cost of a box is \$69.00 + tax.

(Broker Signature) (Date)

I understand I will receive an invoice for the box replacement cost, payable to RANW, MLS Inc., which may be submitted to my insurance company if appropriate. I understand I will be invoiced for the replacement cost of the box and the balance is due within 30 days of invoice. The full amount is payable by either myself or my insurance company, but in either case is due within 30 days.

OFFICE USE ONLY:

Box removed from office inventory to lost/stolen or damaged status: _____
Date

To Accounting to invoice: _____
Date

\$69.00 + 5% tax = \$72.45 for Brown, Calumet, Outagamie & Winnebago County Firms
\$69.00 + 5.5% = \$72.80 for All Other County Firms