

RANW MLS WIREX One-Day Code

BEFORE YOU BEGIN: See who you can give a code to [HERE](#).

STEP 01

Click [HERE](#) to login to SupraWEB.

Please enter your key serial number and PIN, and then select your Association/MLS.

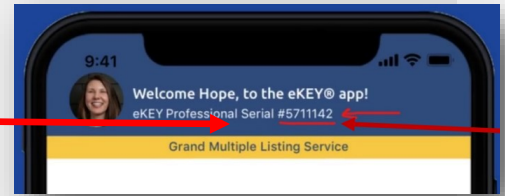
Key Serial Number is on top of your eKEY App

Key Serial Number:

PIN:

Association/MLS:

Login



STEP 02

The lockbox you want to assign a one-day code for must be in your inventory. If not, **click on Actions, Add Lockbox** and fill in the Lockbox Information.

HOME

LISTINGS

REPORTS

SETTINGS

SUPPORT

QUICK LINKS

- › Listings
- › Lockboxes

ACTIONS

- › Add Lockbox
- › Assign Listing ▾

Add Lockbox to Inventory

You can add lockboxes to your inventory and then assign them a listing MLS #. Lockboxes in your inventory can belong to you. A lockbox must be in your inventory and assigned before you can create and view showing reports or receive real-time notifications.

Lockbox Information

LB Serial # on the side of the lockbox

Lockbox Serial Number:

Shackle Code:

MLS #: Leave blank to unassign from current listing.

Add Lockbox

Cancel



STEP 03

Click on the **Listings** tab and find the lockbox. Click on the **blue key** under **Action**.

HOME LISTINGS REPORTS SETTINGS SUPPORT

Listing Inventory
2 Listings - Print Report

MLS #	Lockbox #	Address	Actions
	33620897		
	33619577		

Sort on multiple columns by holding down Shift and clicking column header(s).
1/1
Listings Per Page: 2

Legend
 Showing Activity
 Email Showing Agents
 Listing Details
 Pending Programming Request
 Grant Managed Access

STEP 04

Fill in the non-member phone number, access times and notes. Click **Submit**.

HOME LISTINGS REPORTS SETTINGS SUPPORT

Grant Managed Access

Specify Access Details

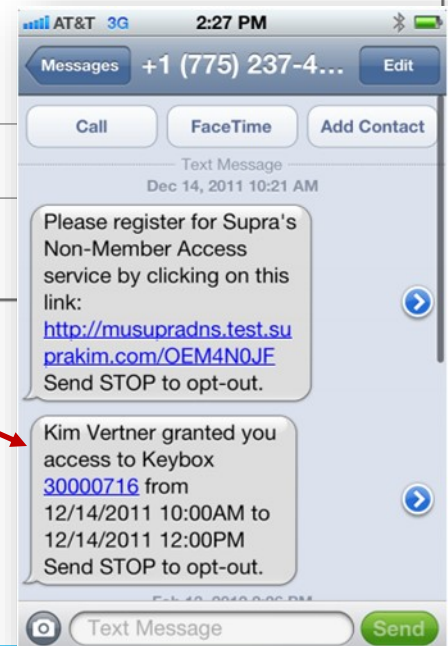
MLS #:
Lockbox Serial Number: 33620897
Listing Address:

Grantee Mobile Phone Number: *

Start Access Time
Start Date: 2/23/2024 Start Time: 08:00 AM

End Access Time
End Date: 2/23/2024 End Time: 05:00 PM

Notes for the Grantee:



The **non-member** receives a text that looks like this.

If the non-member doesn't have an account with Supra, they will also receive a text to register and choose a 4-digit pin code. MLS does not have access to the pin they will use.